



## Climate Action Plan

Approved by Full Council April 2022 (*minute number C229 refers*)

Date of review: October 2023 by Finance and General Purposes Committee

### Introduction

In March 2020 Petersfield Town Council declared a climate emergency and a Climate Emergency Strategy was adopted (Minute C0905). The Climate Action plan is a document that follows the pillars and targets set in the Climate Emergency Strategy but includes details of how, who and when these targets can be achieved. The Full Council and Planning committee are made up of all the councillors and use the Climate Emergency Strategy and Climate Action Plan as a whole as a reference document when considering all decisions and consultee comments.

The Climate Action Plan is a document which represents the climate actions that the council is undertaking. However, some areas are dependent on detailed investigations such as feasibility studies so may not be achieved for some years. It is expected that the plan will fit into existing projects not the other way around (See linked Committee/working group section of the plan).

The Climate Action plan is a four-part document arranged according to the PTC committees which have the responsibility for the actions. Three

of the committees have direct control over the actions as the council owns or controls the land (Grounds), building (Public Halls) or service (F & GP). It is expected that the committees will consider the items listed on the Climate Action Plan when undertaking existing and new projects. Some items listed may be standalone projects but these will be considered by the committee responsible for that area during the course of the year.

However, the Town Development Committee is the exception, as this part of the plan is a pledge on behalf of the residents of Petersfield to cooperate with other local authorities to take action on their policies, land, buildings or services. Committees/working groups that report to TDC will consider and include the plan as part of their ongoing work, for example Active Travel Working Group would include item T2 Local cycling & walking.





**Climate Action Plan - Co-operate- Liaise, Lobby & Assist**

Action number	Project Area	Site location	Pillar area	Action	Responsible Local Authority/Group	PTC Linked Committee/Working Group	PTC Policy	Partners	PTC Officer Action	Indicators used	Outcome	Funding	Start date	Minute Ref:
T1	Town Centre making places	The Square	Co-operate Assist	To liaise with EHDC & HCC to achieve a shared space town centre prioritising pedestrians and cycles over vehicles	EHDC Place making PSG, POG & HCC	TDC, TSWG & LCWIP	PNP & IDP	SDNPA, The Petersfield Society and PeCAN	To assist TDC, EHDC & HCC	EHDC - Air Quality report	Cleaner environment for pedestrians due to less CO2 in the air. Reduces vehicle movement through the town centre.	Internal, S106 or CIL	2019	
T2	Local Cycling & Walking	Whole of town	Co-operate Assist	To assist EHDC to submit bids to implement the town local cycling and walking infrastructure plan (LCWIP)	HCC & EHDC	TDC, GC & LCWIP	PNP & IDP	SDNPA, The Petersfield Society and PeCAN	To assist TDC, GC, SDNPA, EHDC & HCC	HCC/EHDC Active travel reports	Reduce CO2 and increase the use of bikes as a form of transport around the town.	Internal, S106 or CIL	2018	
T3	Events	The Square, The Avenue Playing Fields or the Heath.	Co-operate Assist	To assist with climate change events in the town supporting the other local authorities & community groups	HCC, EHDC, SDNPA, PeCAN & Greening Campaign	TDC, LCWIP & IDP	PNP & IDP	HCC, SDNPA, EHDC, PeCAN, ACAN	Co-ordinate the event	Survey & numbers of people attending events	A reduction in the use of climate harming energies and products. To introduce and encourage more residents to a greener way of living.	Internal	February 2022	
T4	Green Guide Trails	Whole of town	Co-operate Liaise & Assist	Green guide trails around the town to create strong links for tourism.	HCC, EHDC, SDNPA, PTC & PeCAN	TDC		HCC, EHDC, SDNPA & PeCAN	To assist TDC, EHDC & HCC	EHDC & PTC Tourism reports	Green guide trails would promote green activities and areas of the town and would create strong links for tourism and the prosperity of the town.	TBC	April 2022	
T5	District recycling	East Hampshire	Co-operate & Lobby	To lobby EHDC to improve the type and amount of waste that is recycled within the district through household waste collections. Promote reduce, reuse & recycle	EHDC	TDC		HCC, EHDC, SDNPA & PeCAN	To assist TDC and lobby EHDC	EHDC reports	A reduction in the amount of recyclable items that go to landfill.	N/A	February 2022	
T6	Petersfield Estates	Ramshill, Herne Farm, Durford Road	Co-operate Liaise & assist	To encourage EHDC/HCC to provide a local electric bus service around town.	EHDC/HCC	TDC	PNP	Ramshill residents Association, East Petersfield Residents Association, SDNPA & PeCAN	To assist TDC and lobby EHDC & HCC	HCC/EHDC Active travel reports	To reduce car travel in and around town reducing CO2 emissions.	TBC	TBC	
T7	Electric vehicle charging points	Car Parks	Co-operate Lobby	Encourage EHDC to provide free electric car parking, more charging points and investigate progress.	EHDC	TDC	PNP & IDP	HCC, SDNPA & PeCAN	To assist TDC and lobby EHDC & HCC	HCC/EHDC Active Travel reports	Increase the use of electric vehicles in Petersfield. Reduce CO2 emission created by combustion engine vehicles. Attract visitors outside of Petersfield due to being an e car friendly town.	N/A	TBC	
T8	Electric Tourist sightseeing bus	South Down National Park	Co-operate Liaise, lobby & Assist	To encourage SDNPA, HCC & EHDC to provide an electric bus travel throughout the summer to local towns through the South Downs National Park	SDNPA, HCC & EHDC	TDC	PNP & IDP	HCC, SDNPA & PeCAN	To assist TDC and lobby EHDC & HCC	SDNPA/HCC/EHDC Active Travel reports	Increase the use of electric vehicles in the national park. Reduce CO2 emission created by combustion engine vehicles.	TBC	TBC	
T9	Removal of plastic bags from Petersfield	High street/local businesses	Co-operate Liaise, lobby Assist	To encourage local business to stop providing plastic carrier bags but to source alternatives.	EHDC	TDC		PeCAN, Greening campaign & business community. Greenpeace & CPRE.	To assist TDC lobby Business community	EHDC reports & Survey of Businesses.	To reduce the amount of plastic used, benefitting our environment and eco systems in particular.	TBC	TBC	

T10	New environmentally friendly shops	High street/local businesses	Co-operate Liaise & Assist	Offer a financial incentive by way of grant to introduce new environmentally friendly shops to the High Street	EHDC	TDC		EHDC, Business community & PeCAN	To assist TDC lobby Business community	Grants report/TDC minutes	To provide a grant to assist with the first years business expenses for new climate friendly shops in the High Street.	TBC	TBC	
T11	Park & Ride	Outside of town	Co-operate Liaise & Assist	To encourage EHDC/HCC to provide a park & ride electric bus service or local electric bus service	EHDC/HCC	TDC	PNP	SDNPA, The Petersfield Society and PeCAN	To assist & lobby TDC EHDC & HCC	HCC/EHDC Active travel reports	To reduce car travel in and around town reducing CO2 emissions.	TBC	TBC	
T12	County recycling	Hampshire	Co-operate & Lobby	To lobby HCC to improve the type and amount of waste that is recycled at the household waste & recycling centres. Promote reduce, reuse & recycle	HCC	TDC		HCC, EHDC, SDNPA & PeCAN	To assist TDC and lobby HCC	EHDC reports	A reduction in the amount of recyclable items that go to landfill.	N/A	February 2022	
T13	Food waste	East Hampshire	Co-operate & Lobby	To assist EHDC to support residents and businesses to reduce the amount of food waste produced. To also investigate compostable collection options.	EHDC	TDC		HCC, EHDC, SDNPA & PeCAN	To assist EHDC	EHDC reports	Reduce the energy used and CO2 emitted through unwanted food waste. To lead by providing efficient food waste collections.	N/A	February 2022	

For all of the items that concern tourism it is hoped that the work would include our tourism website developers so that eco friendly tourism can be promoted.

**Climate Action Plan - Public Halls [Buildings]**

Action number	Project Area	Pillar area	Action	PTC Policy other local authority policy which may apply	Responsible PTC Committee	PTC Linked Committee/ Working Group	PTC Dept/Staff	Partners	Outcome	Indictors used	Funding	Delivery start date	Expected Delivery completion date	Review date
			<b>Owned &amp; Operate building</b>											
P1	Festival Hall/Town Hall	Lead	Refer to the Festival Hall Working Group (FHWG) for building improvements as part of the refurbishment project. Investigation to include retro fit the building so that zero carbon is produced. Also investigate grey water recycling.	EHDC Planning/PNP/IDP	Refer Public Halls, Cllr JC Crissey,	FHWG	Halls Manager/Projects Manager	Foster Wilson Size, Qoda	Energy efficient carbon neutral building	Qoda report.	Grants, CIL, S106, Loans, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P2	Festival Hall	Lead	Install LED lights		Public Halls	*PHWG	Halls Manager	Foster Wilson Size	Energy efficient carbon neutral building	Reduced electric costs	Grants, Internal	April 2018	2035	1 year after the Climate Action Plan has been adopted
P3	Town Hall	Lead	Install LED lights		Public Halls	*PHWG	Halls Manager	Foster Wilson Size	Energy efficient carbon neutral building	Reduced electric costs.	Grants, Internal	April 2018	2035	1 year after the Climate Action Plan has been adopted
P4	Avenue Pavilion	Lead/ Cooperate	Investigate retro fitting insulation to Avenue Pavilion.	EHDC Planning/PNP/IDP	Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda/PeCAN	Energy efficient carbon neutral building	Reduced heating costs.	Grants, CIL, S106, Loans, Internal	April 2022	2035	1 year after the Climate Action Plan has been adopted
P5	Avenue Pavilion	Lead	Investigate Solar Thermal panels for water heating	EHDC Planning/PNP/IDP	Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda/PeCAN	Energy efficient carbon neutral building	Removal of gas supply. Reduction of utility bills.	Grants, CIL, S106, Loans, Internal	August 2022	2035	1 year after the Climate Action Plan has been adopted
P6	Avenue Pavilion	Lead	Investgate air source heat pumps - Heating & Hot water system		Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda	Energy efficient carbon neutral building	Removal of gas supply. Reduction of utility bills.	Grants, CIL, S106, Loans, Internal	April 2025	2035	1 year after the Climate Action Plan has been adopted
P7	Avenue Pavilion	Lead	Investgate new toilet systems that reduce water usage & use grey water.		Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Loans, Internal	April 2024	2035	1 year after the Climate Action Plan has been adopted
P8	Avenue Pavilion	Lead	Investigate installation of triple glazing & draft excluders	EHDC Planning	Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Loans, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P9	Avenue Pavilion	Lead	Investigate replacement of rear fire doors.		Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Loans, Internal	August 2022	2035	1 year after the Climate Action Plan has been adopted
P10	Avenue Pavilion	Lead	Investigate installing LED lights		Public Halls	*PHWG	Halls Manager/Projects Manager		Energy efficient carbon neutral building	Reduced electric costs	Internal	November 2021	2034	1 year after the Climate Action Plan has been adopted
P11	Heath Toilets	Lead	Investigate Installation solar panels to provide green energy (Hot water & electric)	EHDC Planning/PNP/IDP	Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda/PeCAN	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Internal	April 2022	2035	1 year after the Climate Action Plan has been adopted
P12	Heath Toilets	Lead	Investigate Air/Ground source heat pumps -Heating & Hot water system	EHDC Planning/PNP/IDP	Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda/PeCAN	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Loans, Internal	April 2022	2035	1 year after the Climate Action Plan has been adopted



P13	Heath Toilets	Lead	Investigate Roof insulation		Public Halls	*PHWG	Halls Manager/Projects Manager	Qoda/PeCAN	Energy efficient carbon neutral building	Qoda report	Grants, CIL, S106, Loans, Internal	April 2022	2035	1 year after the Climate Action Plan has been adopted
P14	Grounds Depot	Lead	Investigate options to build a new Grounds Depot which produces zero carbon.	EHDC Planning/PNP	Grounds/Public Halls	*PHWG	Grounds Manager/Halls Manager/Projects Manager	Qoda	Energy efficient carbon neutral building	Qoda report	Grants, Internal	April 2025	2035	1 year after the Climate Action Plan has been adopted
P15	Grounds Depot	Lead/ Cooperate	Investigate installing electric vehicle charging points to the outside of the depot building.	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager	Hampshire County Council	Increase the use of electric vehicles in Petersfield while encouraging other to convert to electric vehicles. Reduce CO2 emission created by Combustion engine vehicles.	Monitor use of charging points	Internal, Grant funding, S106 or CIL	April 2025	2035	1 year after the Climate Action Plan has been adopted
P16	24 Heath Road	Lead	Investigate installing Triple glazing	EHDC Planning/PNP	Public Halls	*PHWG	Projects Manager	PeCAN	Energy efficient carbon neutral building	Reduction in heating costs	Grants, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P17	24 Heath Road	Lead	Investigate grey water recycling (FH Project)		Public Halls	*PHWG	Projects Manager	PeCAN	Energy efficient carbon neutral building	Reduced water costs	Grants, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P18	24 Heath Road	Lead	Investigate Roof insulation		Public Halls	*PHWG	Projects Manager	PeCAN	Energy efficient carbon neutral building	Reduction in heating costs	Grants, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P19	24 Heath Road	Lead	Investigate Air heat pump system joined (with FH)	EHDC Planning/PNP	Public Halls	*PHWG	Projects Manager	PeCAN	Energy efficient carbon neutral building	Reduction in heating costs	Grants, CIL, S106, Loans, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
P20	24 Heath Road	Lead	Investigate installing Solar panels	EHDC Planning/PNP	Public Halls	*PHWG	Projects Manager	PeCAN	Energy efficient carbon neutral building	Reduction in electric costs	Grants, CIL, S106, Loans, Internal	April 2023	2035	1 year after the Climate Action Plan has been adopted
			<b>Owned &amp; Leased buildings</b>											
P21	Love Lane Pavilion	Lead/ Cooperate	Investigate solar panels to provide green energy	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CIL, S106, Loans, Internal, Tenants contribution	2028	2035	1 year after the Climate Action Plan has been adopted
P22	Love Lane Pavilion	Lead/ Cooperate	Investigate Air/ground source heat pumps	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CIL, S106, Loans, Internal, Tenants contribution	2028	2035	1 year after the Climate Action Plan has been adopted
P23	Love Lane Pavilion	Lead/ Cooperate	Investigate grey water recycling & new sewage system		Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Reduce water consumption	Qoda	Grants, CIL, S106, Loans, Internal, Tenants contribution	2028	2035	1 year after the Climate Action Plan has been adopted
P24	Love Lane Pavilion	Lead/ Cooperate	Investigate installing electric vehicle charging points to the outside of the pavilion.	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager	Hampshire County Council/Tenants	Increase the use of electric vehicles in Petersfield while encouraging other to convert to electric vehicles. Reduce CO2 emission created by Combustion engine vehicles.	Monitor use of charging points	Internal, Grant funding, S106 or CIL	2028	2035	1 year after the Climate Action Plan has been adopted
P25	Heath Kiosk	Lead/ Cooperate	Investigate installing solar panels PV & Thermal	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CIL, S106, Loans, Internal, Tenants contribution	2032	2035	1 year after the Climate Action Plan has been adopted
P26	The Old Golf Clubhouse	Lead	Historic building in conservation area. Full survey required.	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Investigation required possible that the building is not viable for retrofit measures	Qoda	Grants, CIL, S106, Loans, Internal, Tenants contribution	2034	2035	1 year after the Climate Action Plan has been adopted



P27	Football club	Lead/ Cooperate	Investigate solar panels to provide green energy	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CL, S106, Loans, Internal, Tenants contribution	2033	2035	1 year after the Climate Action Plan has been adopted
P28	Football club	Lead/ Cooperate	Investigate Roof insulation		Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CL, S106, Loans, Internal, Tenants contribution	2033	2035	1 year after the Climate Action Plan has been adopted
P29	Football club	Lead/ Cooperate	Investigate new toilet systems that reduce water usage & use grey water.		Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	To conserve water and reduce water supply costs	Qoda	Grants, CL, S106, Loans, Internal, Tenants contribution	2033	2035	1 year after the Climate Action Plan has been adopted
P30	Football club	Lead/ Cooperate	Investigate Air/ground source heat pumps	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CL, S106, Loans, Internal, Tenants contribution	2033	2035	1 year after the Climate Action Plan has been adopted
P31	Cricket Club	Lead/ Cooperate	Investigate solar panels to provide green energy	EHDC Planning/PNP	Public Halls	*PHWG	Halls Manager/Projects Manager	Tenants	Energy efficient carbon neutral building	Qoda	Grants, CL, S106, Loans, Internal, Tenants contribution	2034	2035	1 year after the Climate Action Plan has been adopted

\* Working group yet to be created by Committee

Indicates that the project has already started.

**Climate Action Plan - F & GP Business Operation**

Action number	Project Area	Pillar area	Action	PTC Policy or other local authority policy which may apply	Responsible PTC Committee	PTC Linked Committee/ Working Group	PTC Dept/Staff	Partners	Outcome	Indicators used	Funding	Delivery start date	Expected Delivery completion date	Review date
F1	Investments	Lead	To ensure all Town Council investments are made in accordance with our ethical investment policy.	Petersfield Town Council Finance & Investment policy adopted March 2021 Minute Ref F1505	Full Council	F & GP	Town Clerk/RFO	Rathbone Investment Managers	Encourages others to no longer invest in non ethical and climate damaging investments.	Rathbone Quarterly reports	Internal	Started	Ongoing	February 2022
F2	Banking	Lead	To ensure all Town Council cash funds are held in ethical banking institutions.	Petersfield Town Council Finance & Investment policy adopted March 2021 Minute Ref F1505	Full Council	F & GP	Town Clerk/RFO	Cambridge & Counties Bank	Ensures Town Council Funds are held by an ethical institution and ensures the funds are not inadvertently used for climate damaging funds	Cambridge & Counties reports	Internal	Started	Ongoing	February 2022
F3	Banking	Lead	To ensure all Town Council cash funds are held in ethical banking institutions.	Petersfield Town Council Finance & Investment policy adopted March 2021 Minute Ref F1505	Full Council	F & GP	Town Clerk/RFO	CCLA Property Fund & Deposit	Ensures Town Council Funds are held by an ethical institution and ensures the funds are not inadvertently used for climate damaging funds	CCLA investment report	Internal	Started	Ongoing	February 2022
F4	Banking	Lead	To ensure all Town Council cash funds are held in ethical banking institutions.	Petersfield Town Council Finance & Investment policy adopted March 2021 Minute Ref F1505	Full Council	F & GP	Town Clerk/RFO	Lloyds Banking Group	Ensures Town Council Funds are held by an ethical institution and ensures the funds are not inadvertently used for climate damaging funds	Lloyds banking reports	Internal	Started	Ongoing	February 2022
F5	Office Suppliers	Lead/ Cooperate	To source office supplies from sustainable local sources Where possible. Source other suppliers if necessary.	<b>*Procurement policy</b>	F & GP		Office Manager	Stationary suppliers	To assist in reducing deforestation by sourcing office goods responsibly. To reduce CO2 emissions by having items delivered by an environmentally friendly vehicle where possible. Avoiding cargo ship or air freight from overseas.	Monitor and periodically review the office goods suppliers.	No or minimal additional cost	Started	Ongoing	Same as policy
F6	Office Supplies	Lead/ Cooperate	To reduce the amount of paper and other office supplies are used.	<b>*Greener working policy - Office</b>	F & GP		All Managers	Councillors	A reduction in the use of paper and other disposable office items.	Annual review by Office Manager	No or minimal additional cost	April 2022	Ongoing	Same as policy
F7	Office Furniture & equipment	Lead/ Cooperate	To ensure that any furniture or equipment that is replaced or purchased is first sought from a second hand source.	<b>*Procurement policy</b>	F & GP	Public Halls	Office Manager/ Halls Manager	EHDC - To acquire unused/spare office furniture and/or equipment. Or other source.	To use recycled furniture and equipment that is still usable and prevent these items unnecessary ending up in landfill.	Annual review by Office Manager	Reduction in cost expected	August 2021	Ongoing	Same as policy
F8	Utility Company assessments	Lead	To use an utilities comparison company to advise on greener suppliers that enter the utilities market.	<b>*Procurement policy &amp; Greener working policy - Office</b>	F & GP	Public Halls	Town Clerk/RFO	Auditel	For Petersfield Town Council to remove the use of gas and climate damaging energy supplies from it's providers.	Monthly Auditel reports	Internal	Started	Ongoing	Contract renewal dates
F9	Computer Use	Lead	Ensure computers are switched off overnight and weekends to reduce energy use.	<b>*Greener working policy - Office</b>	Public Halls	F & GP	Town Clerk/Office Manager		Reduce electric use	Monthly Auditel reports	None	September 2021	Ongoing	Same as policy
F10	Switching lights off	Lead	Ensure lights are switched off in either part or all of the room when not in use.	<b>*Greener working policy - Office</b>	Public Halls	F & GP	All staff		Reduce electric use	Monthly Auditel reports	None	September 2021	Ongoing	Same as policy
F11	Reduce printing	Lead	Create online forms and documents to replace paper forms and documents. Reduce the need for paper and think before you print.	<b>*Greener working policy - Office</b>	F & GP	TDC	Events & Media Officer/Office Manager		Reduce electric use and paper waste & ink usage. Wider effects are the reduction in deforestation.	Monthly Auditel reports	Reduction in cost expected	Started	March 2022	Same as policy
F12	Use of recycling bins	Lead	Introduce glass recycling bin into the Town Hall staff kitchen	<b>*Greener working policy - Office</b>	Public Halls	F & GP	All staff	HCC & EHDC	Reduces plastic use as glass is reused or recycled.	Annual review by Office Manager	None	Started	June 2022	Same as policy
F13	Use of recycling bins	Lead	Provide more paper, card & plastics recycling bins in the town council office.	<b>*Greener working policy - Office</b>	Public Halls	F & GP	All staff	HCC & EHDC	Increases the recycling of paper, card & plastic. Less new plastics etc are produced.	Annual review by Office Manager	None	December 2021	June 2022	Same as policy
F14	Use of recycling bins	Lead	Investigate providing domestic battery and other product recycling which can be collected in the foyer.	<b>*Greener working policy - Office</b>	Public Halls	TDC	All Staff & Councillors	Terracycle, HCC & EHDC	Ensure that the Council disposes of batteries in a responsible way and recycling if possible. To assist residents in recycling products which are not currently collected by EHDC	Annual review by Office Manager		December 2021	June 2022	Same as policy
F15	Water coolers	lead	Use of reusable cups for the water cooler	<b>*Greener working policy - Office</b>	Public Halls	F & GP/TDC	All staff	Water suppliers	Reduces plastic use or paper cup use.	Annual review by Office Manager	Reduction in cost expected	August 2021	December 2021	Same as policy

F16	Electric vehicles	Lead/ Cooperate	Use of electric Grounds or other Town Council vehicles. Electric must be from a green sustainable source not fossil fuels or nuclear power.	*Greener working policy - Grounds	Grounds	F & GP	Grounds Manager	HCC/EHDC or other local authorities.	To remove carbon emissions from TC vehicles	Annual review by the Grounds Manager	Internal and Grant funding	August 2021	2024	Same as policy
F17	Energy Suppliers	Lead	To source all energy from 100% renewable sources	*Greener working policy	F & GP	TDC	Town Clerk/RFO	Auditel	To use only solar, wind or hydro energy and remove the gas supply.	Auditel & supplier reports	Internal	Started	April 2024	At the time of contract renewal
F18	Event catering	Lead	Source local food products which are farmed, fished or grown in a sustainable way preferably within a 25 mile radius of Petersfield where at all possible. A range of diets need to be catered for including vegan.	*Greener working policy	F & GP	TDC	Office Manager/ Halls Manager	Local caterers, Farm shops and Farmers markets - Hampshire Fare	To support local businesses and reduce food miles, while still catering for a variety of diets without damaging the environment.	Introduce a supplier questionnaire	Internal	Started	Ongoing	Same as policy
F19	Staff Training	Lead	Staff training on implementation of green measures	*Greener working policy - Office	F & GP	Staff Panel	Town Clerk	Outside trainers	To ensure staff have an understanding of why these measures have been adopted so they can inform others.	Staff appraisals	Internal	December 2021	Ongoing	Same as policy

\* indicates that this is a new policy and yet to be created.

**Climate Action Plan - Grounds [Land]**

Action number	Project Area	PTC Site	Pillar area	Action	Responsible PTC Committee	PTC Linked Working Group	PTC Staff Dept	PTC Policy & Partners	Benefit	Indicators used	Outcome	Funding	Proposed Delivery start date	Possible expected Delivery completion date	Minute Ref
G1	Bus shelters	All sites to be considered	Lead/Co-operate	To investigate digital display boards at all bus shelters to make it easier to access travel information.	Grounds	TDC/Active Travel Working Group	Grounds Manager & Projects Manager	Grounds Strategy, Stagecoach Bus company	To encourage more residents to take the bus reducing CO2 emissions.	Air quality report Active travel surveys Bus company usage figures	Decrease in CO2 emissions increase in the use of public transport	Internal, Grant funding, S106 or CIL	April 2022	September 2022	
G2	Bike Racks	All sites to be considered	Lead/ Co-operate	To provide bike racks for people who choose to cycle around Petersfield.	Grounds	Active Travel Working Group (ATWG) & Neighbourhood plan working group (NPWG)	Grounds Manager	Grounds Strategy, South Downs National Park Authority	To encourage more people to cycle rather than drive by providing a safe place to park and lock up bikes.	Monitor and survey	Reduced use of cars in Petersfield Healthier population	S106 or CIL	April 2022	May 2022	
G3	Play equipment & Street furniture	All sites to be considered	Lead	To consider for all future projects the use of recycled and/or sustainably sourced play equipment and street furniture products.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, Equipment suppliers	Demonstrate the commitment to reduce or eliminate the use of new plastics and wood from non sustainable uncertified sources.	Asset Register & Inventory lists	Using recycled materials instead of using new plastics will reduce the use of fossil fuel. Using wood from sustainable certified sources will decrease illegal logging.	Internal, Grant funding, S106 & CIL	April 2022	March 2025	
G4	Electric vehicle charging points	Sussex Road & Heath Road Car parks	Lead	To install electric vehicle charging points in the Heath Car park off Sussex Road	Grounds	*GPrWG	Grounds Manager & Projects Manager	Grounds Strategy, The Heath Pond Association & Friends of the Heath.	To encourage others to convert to electric vehicles.	Monitor use of charging points	Increase the use of electric vehicles in Petersfield. Reduce CO2 emission created by Combustion engine vehicles.	Internal, Grant funding, S106 or CIL	April 2029	June 2029	
G5	Pitch Marking	Penns Farm PF, Love Lane PF & The Avenue Playing Fields	Lead	To use non toxic line marking paints	Grounds		Grounds Manager	Grounds Strategy, Pitch marking suppliers	Increase the wildlife in and around the sport pitches.	Grounds Manager assessment.	To prevent potential harmful chemicals from the paint seeping into the grass & soil and possible nearby water courses.	Internal	April 2022	On going policy	
G6	Car park maintenance	The Heath, Love Lane & The Avenue Playing Fields	Lead	Where possible, to use non toxic recycled materials to maintain and repair the car parks	Grounds		Grounds Manager	Grounds Strategy, Contractors	Reduce the production of new and toxic materials.	Grounds Manager assessment.	Sustainable car parks which have little impact on the wildlife and wider environment.	Internal, Grant funding, S106 & CIL	April 2022	On going policy	
G7	Electric equipment	All Open spaces	Lead	If viable to use electric tools and equipment rather than petrol fuelled tools and equipment	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, Equipment suppliers	Quieter operation healthier for staff using the equipment.	Asset Register/ Tool Inventory	Reduce CO2 emissions created by Combustion engine powered equipment. Protects staff hearing.	Internal	August 2021	April 2024	
G8	Grounds Bookings	All opens spaces	Lead	To consider refusal to hire any open space to any person/organisation who wishes to use a fossil fuel powered generator.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, Hirers	Encourage the use of alternative Bio fuels and energies.	Monitor of open spaces bookings	Reduce CO2 emissions created by Combustion engine powered equipment.	Internal	April 2022	On going policy	
G9	Community involvement	The Heath, High Meadow, Borough Road & Woods Meadow	Co-operate, Lead & Support	To consider providing planters for school climate groups to include their efforts as part of the Petersfield community	Grounds	*GPrWG	Climate Officer & Grounds Manager	Grounds Strategy & site management plans.	Encourage younger generations to become more sustainable. Educational benefit for students and the community.	Student surveys, resident feedback & social media surveys	Students will feel part of the Petersfield community and increase biodiversity	Internal	January 2022	April 2022	



G10	Tree planting	Borough Hill	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G11	Biodiversity	Borough Hill	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G12	Tree planting	Bell Hill Recreation Ground	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G13	Biodiversity	Bell Hill Recreation Ground	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G14	Tree planting	Bell Hill Common	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G15	Biodiversity	Bell Hill Common	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G16	Tree planting	Woods Meadow	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G17	Biodiversity	Woods Meadow	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G18	Tree planting	Rotherlands	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G19	Biodiversity	Rotherlands	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G20	Tree planting	The Avenue Playing Fields	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society, and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G21	Biodiversity	The Avenue Playing Fields	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	February 2024	
G22	Tree planting	Penns Farm Playing Fields	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	

G23	Biodiversity	Penns Field Playing Fields	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G24	Tree planting	High Meadow	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society, and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G25	Biodiversity	High Meadow	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G26	Tree planting	Love Lane Playing Fields	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat.	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	December 2022	
G27	Biodiversity	Love Lane Playing Fields	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G28	Tree planting	Tilmore Allotments	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G29	Biodiversity	Tilmore Allotments	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G30	Tree planting	Paddock way	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society and Andy Moffat	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	
G31	Biodiversity	Paddock way	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G32	Tree planting	Ramshill	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Petersfield Society, Andy Moffat, and The Ramshill Residents Association	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	September 2021	November 2021	15/07/21 10.
G33	Biodiversity	Ramshill	Lead	To create & restore habitats encouraging biodiversity on the green spaces.	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, South Downs National Park Authority	Increase in birds, mammals, insects and plant life on our green spaces.	Wildlife surveys Plant surveys	Increase and encourage different species of plants and animals living and thriving in Petersfield	Internal, S106, or CIL	April 2022	March 2024	
G34	Tree planting	The Heath	Lead	Using adopted policies and plans for identify tree planting sites. To plant trees	Grounds	*GPrWG	Grounds Manager	Grounds Strategy, The Heath Management Plan, The Petersfield Society, Andy Moffat, The Friends of the Heath and The Heath Pond Association	Creation of habitats. Greener environment leading to increased mental health benefits	Future second I tree survey	Increase CO2 capture	Internal, S106 or CIL	October 2021	February 2022	15/07/21 10.



